



# Nevada State Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1

Las Vegas, NV 89118

(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

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## APPLICATION FOR SPECIALTY CERTIFICATION

In accordance with and subject to the rules and regulations governing the Nevada State Board of Dental Examiners, I hereby make application for issuance of a certificate in the dental specialty area of:

\_\_\_\_\_ (Name of Specialty)

Full Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone office: \_\_\_\_\_ Telephone Residence: \_\_\_\_\_

**Formal dental specialty training was completed in:** \_\_\_\_\_ (Area of Specialty)

**At:** \_\_\_\_\_ (Name of Institution)

**Located in:** \_\_\_\_\_ (City and State)

**From:** \_\_\_\_\_ (Month and Year)      **To:** \_\_\_\_\_ (Month and Year)

**I served under the following chief(s) of service during the period(s) of specialty training:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**AFFIDAVIT AND PLEDGE**

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

The person named as the applicant in the foregoing application, being first duly sworn, deposes and says: I am the applicant for certification referred to; I have carefully read the questions in the foregoing application and have answered them truthfully, fully and completely without mental reservation of any kind. I further understand I have a continuing obligation to inform the Board should any of my answers since filing this application change prior to the Board issuing me a certificate. In the event I fail to update the answers which have changed since submitting this application, I understand that such failure is grounds for revocation of any certification issued or denial of the application.

I hereby authorize educational and other institutions, my references (past and present), business and professional associates (past and present), insurance carriers, professional societies, and all governmental agencies and instrumentalities (local, state, federal or foreign) to release to the Nevada State Board of Dental Examiners any information, files, or records requested by the Board in connection with the processing of this application. I further authorized the Nevada State Board of Dental Examiners to release to the organizations, individuals and groups listed above any information furnished by me or received by the Board and material to my application.

I hereby pledge myself to the highest standards and ethics in the practice of my specialty, and upon my honor do hereby declare that I will confine my practice exclusively to this specialty. A violation of this pledge may be deemed sufficient cause for the revocation of a certificate issued by the Board.

It is understood and agreed that the title of all certificates shall remain in the Nevada State Board of Dental Examiners and shall be surrendered by order of said Board.

I UNDERSTAND THAT ANY OMISSIONS, INACCURACIES OR MISREPRESENTATION OF INFORMATION ARE GROUNDS FOR DISAPPROVAL AND REJECTION OF THIS APPLICATION AND THE REVOCATION OF A CERTIFICATE WHICH MAY HAVE BEEN OBTAINED THROUGH IT.

**Signature of Affiant** \_\_\_\_\_

(Notary seal)

**Date** \_\_\_\_\_

**Signature of Notary** \_\_\_\_\_

**The following information and documentation must be received by the Board office prior to consideration of specialty certification:**

- 1. Completed, signed and notarized application form. All questions must be answered in full;**
- 2. Non-refundable application fee in the amount of \$125;**
- 3. Copy of certificate of completion of specialty training from a program accredited by the American Dental Association Commission on Accreditation;**
- 4. Certification of Specialty Program Completion form, sent directly to the Board office from the educational institution where specialty training was completed;**
- 5. Current National Practitioners Data Bank Report (cannot be more than 90 days old at time of receipt of specialty application);**



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## Certification of Specialty Program Completion

This is to certify that \_\_\_\_\_ (*Name of Student/License Applicant*) attended the \_\_\_\_\_ program (*Name of Specialty Program*) at \_\_\_\_\_ (*Name of Accredited Educational Institution*) for the period of \_\_\_\_\_ to \_\_\_\_\_. He/She successfully completed the program on \_\_\_\_\_ and was awarded specialty certification in the area of \_\_\_\_\_ (*Name of Specialty*).

OFFICIAL SEAL OF  
ACCREDITED EDUCATIONAL  
INSTITUTION  
(If Available)

\_\_\_\_\_  
(Original Signature of Dean. *No stamped signatures*)

\_\_\_\_\_  
Printed Name of Dean

\_\_\_\_\_  
Date



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## National Practitioner Data Bank Self-Query Report

All applicants for dental or dental hygiene licensure are required to self-query the National Practitioner Data Bank. The self-query must be completed on the internet. You will need a credit card for payment of the querying fees. Instructions for accessing the self-query forms are as follows:

Go to: <https://www.npdb.hrsa.gov/ext/selfquery/SQHome.jsp>

- Click on 'Start a New Order'; read the agreements, accept the terms and click 'Submit and Continue'
- Complete steps 1-4 on-line following the instructions

Federal law requires that the self-query results be provided directly to you, the applicant/practitioner, and not a third party. You will be provided with an electronic copy (accessible online) and a paper copy (by mail) of your report. You may submit the original report you receive by mail to the Board office to the address at the top of this page, or submit the completed report by email by following these instructions:

- Open the email you received from the NPDB *indicating the electronic copy of your self-query response is available* and click on the link provided in that email
- Sign-in to open/view your report
- From the open report, save a copy of the report PDF to your computer
- Close the report and sign-out of the NPDB
- Return to the open email from the NPDB and click 'Forward'
- Enter the Board email address of [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov) in the 'To' field, attach a copy of the PDF report to the email and click 'Send'. The original email from the NPDB is required to view the email thread and confirm authenticity.

It is important you follow these instructions for the Board staff to verify the authenticity of the report.

**PLEASE NOTE:** You must use a non-Apple product (i.e. – anything but an iPhone, iPad, Mac, etc.) to forward the information by email. The Board staff is unable to view all required information if submitted using an Apple product. We apologize for the inconvenience.

If you have questions pertaining to your self-query, you may contact: **Data Bank Customer Service at 800-767-6732.**



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## LICENSURE APPLICATION CREDIT CARD PAYMENT AUTHORIZATION FORM

<b>Applicant Name:</b>	<b>Telephone #:</b> (     ) _____ - _____
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<b>Dental Licensure Application</b>	<b>Dental Hygiene Licensure Application</b>
<b>Select Application Type:</b>	<b>Select Application Type:</b>
<input type="checkbox"/> License by Examination – WREB (\$1200)	<input type="checkbox"/> Licensure by Examination – WREB (\$600)
<input type="checkbox"/> License by Examination – ADEX (\$1200)	<input type="checkbox"/> Licensure by Examination – ADEX (\$600)
<input type="checkbox"/> License by Endorsement (\$1200)	<input type="checkbox"/> Licensure by Endorsement (\$600)
<input type="checkbox"/> Specialty License by Credential (\$1200)	<input type="checkbox"/> Geographically Restricted (\$150)
<input type="checkbox"/> Geographically Restricted (\$600)	<input type="checkbox"/> Limited License (\$125)
<input type="checkbox"/> Limited License – Faculty / Resident (\$125)	<input type="checkbox"/> Military by Reciprocity (\$600)
<input type="checkbox"/> Limited Licensed for Supervision (\$100)	
<input type="checkbox"/> Restricted License (\$125)	<b>Dental Therapy Licensure Application</b>
<input type="checkbox"/> Military by Reciprocity (\$1200)	<b>Select Application Type:</b>
<input type="checkbox"/> Specialty License by Application [NV licensed Dentist only] (\$125)	<input type="checkbox"/> Licensure by Examination – WREB (\$1000)
<input type="checkbox"/> General Dental License AND Specialty License (\$1325) <i>(must select general dental license option above, also)</i>	<input type="checkbox"/> Licensure by Examination – ADEX (\$1000)
	<input type="checkbox"/> Licensure by Endorsement (\$500)
	<input type="checkbox"/> Military by Reciprocity (\$1000)
<b>Other/Memo:</b>	

<b>Miscellaneous (optional):</b>
<input type="checkbox"/> Nevada Revised Statutes (NRS) 631 Booklet (\$3)
<input type="checkbox"/> Nevada Administrative Codes (NAC) 631 Booklet (\$3)

<b>Payment Information</b>			
<b>Name on Credit Card:</b>		<b>Method of Payment:</b>	
		<input type="checkbox"/> MasterCard   <input type="checkbox"/> Visa   <input type="checkbox"/> Discover	
<b>Credit Card Billing Address:</b>			<b>Ste. /Apt. No.:</b>
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>	

<b>Credit Card Number:</b>	<b>CVV Code:</b>	<b>Expiration Date</b>	<b>Amount Authorized:</b>
_____ - _____ - _____ - _____	_____	MM / 20YY	\$

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_